

PURCHASE ORDER

Date: March 09, 2023

P.O. Number: PO/LNMIIT/PUR/2022-23/2038

M/s. Himanshi Technologies

 Shop NO. 2-3, Near PNB Bank,
 Modern Complex, Neemrana.

 Attn: Mr. Mandeep Singh Mobile: 7732993170, 9466880834
 Email: himanshiro.solution@gmail.com

GSTIN of LNMIIT: 08AAATT6159R1ZL

Sub.: Purchase order for R.O. comprehensive annual maintenance contract. From 01 April 2023 to 31 March 2024.

S.No.	Particulars	Make	Quantity	UOM	Rate (per month)	Rate Per Year	Amount (Qty. × rate per year)
1	15 LPH	Kent	96	Nos.	204.00	2,448.00	2,35,008.00
2	25 LPH	Kent	13	Nos.	391.00	4,692.00	60,996.00
3	50 LPH	Kent	7	Nos.	663.00	7,956.00	55,692.00
4	250 LPH	HI-Tech	14	Nos.	1,785.00	21,420.00	2,99,880.00
Total							6,51,576.00
GST@18%							1,17,283.68
Total including GST							7,68,859.68
Rupees Seven Lakh Sixty Eight Thousand Eight Hundred and Sixty Only.							7,68,860.00
For Estate Office (List of RO purifiers is given on annexure – 1)							

Scope of the work:
A. AMC includes

- R.O. machine services including all type of the parts there of like Membrane, Filter, Filter Cover, Pre Filter, Motor Pump, SMPS, S.V., Spun, Sediment & Carbon filters, Booster Pump, SMPC, Solenoid Valve, Flood Valve, UV Lamp, UP Choke, Sensor, Drips, Body & Carbon filters, Internal electrical interconnections, Auto cut off functions with all RO machines connected to water coolers and /or water tanks etc. In case due to non-availability of the particular part(s), the substitute part(s) shall be approved by the engineer in writing.
- Takeover schedule: The vendor shall contact our electrical engineer Mr. Banwari Lal Sharma, at the earliest to initiate take over from the previous contractor. The takeover process should be completed within 7 days of start the takeover.
- Per-maintenance/Preventive service of each RO machine: Minimum **four mandatory services in a year** shall have to provide by the service provider. RO machine will be examined completely and tune-up accordingly.
- Preventive service maintenance every three months, during which the service provider shall replace spun filters of the machine, RO cleaning, internal electrical interconnections and check RO for proper functioning.
- Preventive service maintenance every six months, during which the service provider shall replace all filters and member of the machine.
- All replaced parts must be new and original; parts should be changed as per company's standard useful life.
- MIS of each RO machine shall be maintained – Separate **Job Card** should be maintained, and a **Sticker** on each R.O. unit should be affixed mentioning the date of service each time.
- Counter signature of service receiver should be taken on each R.O. machine job card.
- Service provider shall report to the engineer or a person authorized in this regard.
- The number of RO machines may be added or less then the number shown above, as decides by the engineer due to any reason.
- Any compliant will not attended within the stipulated time will treat as a violation.


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B. Other requirements

- i. Attend break down calls and repair of unit.
- ii. The service provider shall use only new and original genuine spares including all other consumable parts etc. and shall be shown to the Engineer/authorized person (from LNMIIT) before its use. Nothing shall be supplied by the Institute. Old repaired parts / material will be the property of the service provider. Record for the purchase and utilizing the materials along with the purchase invoices shall be maintained by the agency and the same shall be shown to the Engineer/Authorized person as and when demanded by him during the entire service tenure.
- iii. If, the work is not found satisfactorily, the work can be got done from another agency at the risk & cost of the service provider. A service log book has to be maintained by the service provider, in which all the repair and maintenance work shall be indicated and duly signed by the engineer or any other person assigned by the engineer.
- iv. Institute will provide nothing to the service provider, except free electricity, water at fixed points, for the completion of the assigned repair works. The rates are to be given accordingly.
- v. The repair works as far as possible be done at the Institute during Institute working hours.
- vi. The Institute will pay no separate charges for cartage for taking the machines or parts to the service provider repair site, if so required for any repair.
- vii. While taking the unit for repairs to Service provider workshop if required so, the Service provider shall inform the engineer/authorized person in writing, regarding Serial No. of various accessories of the unit and take written permission and the unit shall be brought back within reasonable time. During this period, the service provider shall have to make stand by arrangements for other "RO Machine or part of it" at his own level and nothing extra shall be payable for it. During transit of the machine or part from the site to the workshop or vice versa, the safety of the material is the responsibility of the service provider, and he should ensure that the machine or part is not damaged or stolen in transit.
- viii. After getting back the unit duly repaired, the Sr. No. will be verified by Institute. The compressor can be replaced if required, by the service provider by original one of the same manufacturer with intimation to the engineer in writing.
- ix. The service provider shall adopt all safety measures, which are essential for the execution of the work. The Institute shall not be responsible for any mishappening if occurred while doing the work; this may please be noted very carefully. The service provider is advised to have the insurance of his staff workers against any mishappening while attending the work at his own level.
- x. Service provider is required to deploy a well-trained technician with sufficient numbers of spares required to maintain the RO machines. Maintenance technicians shall report daily in the institute campus between 9.00 a.m. to 6.00 p.m., except Sunday to attend the complaints as soon as the same is received. Technician shall undertake preventive service of all the machines, every three months and replace all spun filters of the machine, RO cleaning, internal electrical interconnections and check RO for proper functioning. Service provider shall submit the schedule of preventive service to the office of engineer.
- xi. Technicians deployed at the site shall mark their daily attendance at main gate on routine basis.
- xii. Institute may ask to station a team of two technicians during night hours for managing and rectifications of complaints.
- xiii. The Service Engineer/technician will report and coordinate with the engineer or any other maintenance staff authorized by the engineer. The Mobile numbers of the service engineer/technician shall be informed to the engineer to have immediate contact with him.
- xiv. Service provider and his staff have to co-ordinate with the Maintenance staff of the Institute for proper functioning of all jobs and require attending the complaint within 4 hours of complaint if the same is being registered during working hours or within 02 hours on next working day if the complaint is registered during non-working hour or holiday.
- xv. Any complaint shall be entertained within 4 hours' period from the time of reporting the complaint, otherwise the Institute may impose monetary penalty of Rs. 500/- for each failure, in addition to the cost of repairing charges, if the repairing is got done from another agency.

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- xvi. Details of day to day routine/preventive maintenance work/service/repairing of any RO machine will be recorded by your service personnel in a Maintenance Register and RO Machine wise job card duly countersigned by Institute's authorized person/concern user.
- xvii. Preventive / routine maintenance shall also be recorded and shall be duly signed by the concern person / user.
- xviii. MIS report should be submitted along with monthly invoice showing summary of job done during the month (abstract of job card).
- xix. Payment shall be made on monthly basis after receiving the invoice from the service provider on satisfactory report from the engineer. Subject to TDS and any other taxes as applicable.
- xx. The number of RO machines may be added or less then the numbers shown above, as decided by the engineer due to any reason.
- xxi. All rights are reserved with the Institute to consider / reject partly or completely any or all the tenders without assigning any reason.
- xxii. The institute has all rights to terminate the contract at any time even when it is in progress.

Penalty for non-compliances & Termination of contract:

- If the complaint is not attended within the date and time specified in xv above, institute may impose a penalty maximum of Rs. 500/- for each failure.
- Either party can terminate the contract by giving one month's advance notice in writing.

Violation of Agreement:

- Must submit all the deliverables as per agreement
- Any compliant will not attended within the stipulated time will treat as a violation.

Renewal of this agreement: The contract may be renewed yearly up to maximum of 3 years based on satisfactory services rendered during the year up to a maximum increase up to 5% over the total contractual rate.

Payment Terms: Monthly Payment shall be made within 7 days after receiving the invoice duly verified by the Estate Officer and Engineer (with MIS as mentioned above). All payments are subject to TDS, WCT etc. as applicable.

Lead time: The AMC period is from 01.04.2023 to 31.03.2024.

Price and Value: The above price includes all taxes and charges at LNMIIT, Jaipur.

Arbitration: All disputes and differences arising between the two parties in connection with this order shall be mutually settled as far as possible, failing which, all such disputes shall be referred to arbitration and settlement under provision of Arbitration and Conciliation Act, 1996 and as amended from time to time or any such law for the time being prevailing in India. The venue of such arbitration shall be Jaipur.

Other T&C

1. Please contact for technical clarification : (1) Mr. Banwari Lal Sharma Email : banwari@lnmiit.ac.in (2) Mr. Ranjeet Singh Email: jrengineer.electrical@lnmiit.ac.in (3) Estate Manger Email: estate.manager@lnmiit.ac.in.
2. For any clarification please contact Mr. Govind Chandwani, Purchase and Store Manager at 9950997472 or by e-mail at govindchandwani@lnmiit.ac.in.
3. Acceptance of goods / services shall be subject to conformity to specification mentioned in your offer.
4. **Your invoice should also be marked with PO number.**
5. Please submit a copy of this PO & copy of cheque (for bank details) with invoice.
6. For payment related matters please contact 0141- 3526102 to 3526105 (Accounts Office)
7. To confirm the acceptance please send us a signed copy of this purchase order/confirm by email at the earliest.

For, The LNM Institute of Information Technology,


(Ranjan Kumar)

Purchase Officer | Mobile: 9655550290 | Email: purchase.officer@lnmiit.ac.in

ANNEXURE -1
R.O AMC List

S.No.	MAKE	Capacity	LOCATION	Qty.
1	KENT	15 L	BH-I/T002	1
2	KENT	25 L	BH-I / T003	1
3	KENT	15 L	BH-I / T004	1
4	KENT	15 L	BH-I / T102	1
5	KENT	15 L	BH-I/T103	1
6	KENT	25 L	BH-I / T104	1
7	KENT	25 L	BH-I / T202	1
8	KENT	25 L	BH-I / T203	1
9	KENT	25 L	BH-I/T204	1
10	HI-TECH	250 L	BH-I Roof E - Wing	1
11	HI-TECH	250 L	BH-I Roof E - Wing	1
12	KENT	15 L	BH-II /T002	1
13	KENT	50 L	BH-II / T003	1
14	KENT	25 L	BH-II / T004	1
15	KENT	15 L	BH-II /T102	1
16	KENT	25 L	BH-II / T103	1
17	KENT	25 L	BH-II / T104	1
18	KENT	25 L	BH-II / T202	1
19	KENT	15 L	BH-II /T203	1
20	KENT	15 L	BH-II / T204	1
21	KENT	50 L	BH-II / Roof	1
22	KENT	15 L	BH-II / Roof	1
23	KENT	15 L	BH-II / Roof	1
24	HI-TECH	250 L	BH- III/Roof	1
25	HI-TECH	250 L	BH- III/Roof	1
26	KENT	15 L	GH-I / T002	1
27	KENT	15 L	GH-I / T102	1
28	KENT	15 L	GH-I / T201	1
29	KENT	15 L	GH-I / T301	1
30	KENT	25 L	GH-I / T401 (B Wing)	1
31	HI-TECH	250 L	GH-I / Roof (C wing)	1
32	HI-TECH	250 L	GH-I / Roof (C Wing)	1
33	HI-TECH	250 L	Mess - A	1
34	HI-TECH	250 L	Mess - A	1
35	HI-TECH	250 L	Mess - B	1

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S.No.	MAKE	Capacity	LOCATION	Qty.
36	HI-TECH	250 L	Mess - B	1
37	KENT	50 L	Main Gate	1
38	KENT	15 L	LECTURE HALL - 1	1
39	KENT	15 L	LECTURE HALL - 2	1
40	KENT	50 L	LECTURE HALL - 9	1
41	KENT	50 L	SPORTS COMPLEX	1
42	KENT	25 L	STORE-PLAYGROUND	1
43	KENT	15 L	STORE-PLAYGROUND	1
44	KENT	25 L	Substation	1
45	KENT	50 L	OAT	1
46	KENT	15 L	Library	1
47	KENT	15 L	Computer lab - 3	1
48	KENT	15 L	Administrative Office (Registrar)	1
49	KENT	15 L	Administrative Office (Accounts)	1
50	KENT	15 L	Sr. Faculty Office Ground Floor (Near 1040)	1
51	KENT	15 L	Sr. Faculty Office First Floor (Near 2040)	1
52	KENT	25 L	Lab Area First Floor (Near 2099)	1
53	KENT	15 L	(Academic FF (Physics Deptt) Near 2021	1
54	KENT	15 L	Board Room Pantry	1
55	KENT	50 L	MME Second Floor	1
56	KENT	15 L	MME First Floor	1
57	KENT	15 L	MME Workshop	1
58	KENT	15 L	Guest House – Kitchen	1
59	KENT	15 L	Guest House – Ground Floor	1
60	KENT	15 L	Physic Lab 2026	1
61	KENT	15 L	A 1 Quarter - Director House	1
62	KENT	15 L	B 1 Quarter	1
63	KENT	15 L	B 2 Quarter	1
64	KENT	15 L	B 3 Quarter	1
65	KENT	15 L	B 4 Quarter	1
66	KENT	15 L	C 1 Quarter	1
67	KENT	15 L	C 2 Quarter	1
68	KENT	15 L	C 3 Quarter	1
69	KENT	15 L	C 4 Quarter	1

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S.No.	MAKE	Capacity	LOCATION	Qty.
70	KENT	15 L	D 1 Quarter	1
71	KENT	15 L	D 2 Quarter	1
72	KENT	15 L	D 3 Quarter	1
73	KENT	15 L	D 4 Quarter	1
74	KENT	15 L	D 5 Quarter	1
75	KENT	15 L	D 6 Quarter	1
76	KENT	15 L	D 7 Quarter	1
77	KENT	15 L	D 8 Quarter	1
78	KENT	15 L	D 9 Quarter	1
79	KENT	15 L	D 10 Quarter	1
80	KENT	15 L	D 11 Quarter	1
81	KENT	15 L	D 12 Quarter	1
82	KENT	15 L	E 1 Quarter	1
83	KENT	15 L	E 2 Quarter	1
84	KENT	15 L	E 3 Quarter	1
85	KENT	15 L	E 4 Quarter	1
86	KENT	15 L	E 5 Quarter	1
87	KENT	15 L	E 6 Quarter	1
88	KENT	15 L	F1 Quarter Common Area	1
89	KENT	15 L	F3 & 4 Quarter Common Area	1
90	KENT	15 L	F5 & 6 Quarter Common Area	1
91	KENT	15 L	F 7 & 8 Quarter Common Area	1
92	KENT	15 L	F9 &10 Quarter Common Area	1
93	KENT	15 L	Studio Apartment 101 Quarter	1
94	KENT	15 L	Studio Apartment 102 Quarter	1
95	KENT	15 L	Studio Apartment 103 Quarter	1
96	KENT	15 L	Studio Apartment 104 Quarter	1
97	KENT	15 L	Studio Apartment 201 Quarter	1
98	KENT	15 L	Studio Apartment 202 Quarter	1
99	KENT	15 L	Studio Apartment 203 Quarter	1
100	KENT	15 L	Studio Apartment 204 Quarter	1
101	KENT	15 L	Studio Apartment 301 Quarter	1
102	KENT	15 L	Studio Apartment 302 Quarter	1
103	KENT	15 L	Studio Apartment 303 Quarter	1
104	KENT	15 L	Studio Apartment 304 Quarter	1
105	KENT	15 L	Studio Apartment 401 Quarter	1
106	KENT	15 L	Studio Apartment 402 Quarter	1
107	KENT	15 L	Studio Apartment 403 Quarter	1

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S.No.	MAKE	Capacity	LOCATION	Qty.
108	KENT	15 L	Studio Apartment 404 Quarter	1
109	KENT	15 L	Studio Apartment 501 Quarter	1
110	KENT	15 L	Studio Apartment 502 A Quarter	1
111	KENT	15 L	Studio Apartment 502 B Quarter	1
112	KENT	15 L	Studio Apartment 601 Quarter	1
113	KENT	15 L	Studio Apartment 602 A Quarter	1
114	KENT	15 L	Studio Apartment 602 B Quarter	1
115	KENT	15 L	Balji Vihar A001	1
116	KENT	15 L	Balji Vihar A002	1
117	KENT	15 L	Balji Vihar A003	1
118	KENT	15 L	Balji Vihar A004	1
119	KENT	15 L	Balji Vihar A005	1
120	KENT	15 L	Balji Vihar A006	1
121	KENT	15 L	Balji Vihar B001	1
122	KENT	15 L	Balji Vihar B002	1
123	KENT	15 L	Balji Vihar B003	1
124	KENT	15 L	Balji Vihar B004	1
125	KENT	15 L	Balji Vihar B005	1
126	KENT	15 L	Balji Vihar B006	1
127	HI-TECH	250L	BH-4 Roof	1
128	HI-TECH	250L	BH-4 Roof	1
129	HI-TECH	250L	INC Roof	1
130	HI-TECH	250L	INC Roof	1

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