

THE LNM INSTITUTE OF INFORMATION TECHNOLOGY, JAIPUR

(Deemed-to-be-University under De-Novo category and Section 3 of UGC Act 1956)

Event Report Format

S. No.	Particulars	Response
1	Name of the Event/ Activity	<u>Prayaas – Two Day Staff Development Program on Leadership & Team Building</u>
2	Program Type (FDP/ EDP/ UHV-FDP/ Conference/ Workshop/ Webinar/ Seminar/ Invited Talk/ Distinguished Lecture/ Induction Program/ Orientation Program/ Hackathon/ GIAN Course/ Sort-Term Course/ Training Session/ Cultural Activity/ Quiz Contest/ Debate/ Competition/ Sports Event/ Social Service Activity/ Awareness Program/ Charity Program/ Swachhta Program/ Healthcare Activity/ Others)	SDP
3	Theme of the Event (Technology/ Innovation/ Research Methodology/ IPR/ Start-up/ Entrepreneurship/ Skill Development/ Stress Management/ Motivation/ Gender Sensitization/ Women Empowerment/ Career Development/ Leadership/ Awareness Program/ Social Service/ Mentoring/ Road Show/ Exhibition/ Fun Activity/ Games/ Cultural Activity/ Disaster Management/ Environmental Awareness/ Others)	Others (Leadership & Team Building)
4	Program Level (National/ International/ Departmental/ Institutional/ District/ State)	Institutional
5	Program Category (Institute Lead Activity/ Student Lead Activity)	Institute Led Activity
6	Event Organized for? (Faculty/ Staff/ Students/ Industry Persons/ External Participants/ Open for All)	Open for Staff Members
7	Program Starting Date (dd/mm/yyyy)	March 14, 2024
8	Program Ending Date (dd/mm/yyyy)	March 15, 2024
9	Program Duration (in hours)	6 Hours
10	Event Organized by (Name of Department/ Centre/ Club/ Society/ Group)	LNMIIT Centre for Entrepreneurship
11	Name and Contact details of Coordinator(s)	Dr. Sheenu Jain – 9001097511 Dr. Nikhil Raj – 9676273543 Dr. Nabyendu Das Mr. Vishnu Jabdoliya
12	Details of External Partner(s) or Sponsoring Body/ Organization, if any?	None
13	Mode of Conduction (Online/ Offline/ Hybrid)	Offline
14	Venue of the Event	LT 10

15	Details of Participants (Please attach hard copy of the list of participants)	List attached	
		No. of Internal Students	
		No. of Internal Faculty	3
		No. of Internal Staff	32
		No. of External Students	
		No. of External Faculty	1
		No. of External Staff	
		No. of Industry Persons	
		No. of International Participants	
		Total Participants	36

16	Details of Invited Speakers/ Experts/ Industry Persons/ Guests (Name, Designation, Organization/ Industry Name)	Dr. Vandana Sharma Freelance, Soft Skills Trainer, ELT and Life Coach									
17	Funding details	<table border="1"> <tr> <td>Expenses from the Institute Fund.</td> <td>17252</td> </tr> <tr> <td>Grant received from Sponsoring or Partnering Body/ Organization</td> <td>0</td> </tr> <tr> <td>Grant received from Govt. Bodies</td> <td>0</td> </tr> <tr> <td>Total Expenditure</td> <td>17252</td> </tr> </table>		Expenses from the Institute Fund.	17252	Grant received from Sponsoring or Partnering Body/ Organization	0	Grant received from Govt. Bodies	0	Total Expenditure	17252
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Grant received from Govt. Bodies	0										
Total Expenditure	17252										
18	Details of the Winners along with Prize details? If any.	NA									
19	Brief note about the event	Prayaas was a tailored two-day staff development journey for office teams to dive into dynamic sessions and hands-on activities designed to boost leadership skills and foster stronger teamwork. It helped participants to unlock their full potential and make a lasting impact in workplace.									
20	Program Outcome? If any	<ul style="list-style-type: none"> Foster self-awareness and emotional intelligence by exploring personal strengths, weaknesses, and strategies for managing emotions effectively Enhance communication skills with a focus on active listening and understanding the importance of effective communication in participants' roles. Develop decision-making and problem-solving abilities through practical exercises and discussions on decision-making techniques and problem-solving strategies. Strengthen teamwork and collaboration by engaging in interactive team challenges and exploring the power of teamwork in achieving common goals. 									
21	Google Drive Link of Geotagged and Simple Photographs (Please upload	-									

photographs on your google drive and share the link here with editing rights)

Supporting Documents to be attached with the report:

1. Copy of participation certificates if issued to the participants
2. Copy of Poster/ Flier/ Brochure of the activity
3. Copy of the email/notice circulated
4. List of the participants (Faculty/ Staff/ Students/ External Participants etc.)
5. List of the Winners, if any
6. Copy of Agreement/ MoU in case of collaborative activity
7. At least 5 Geotagged Photographs
8. At least 5 Simple Photographs

Important Notes:

1. Soft copy along with all the applicable documents must be sent to events@lnmiit.ac.in
2. Signed Hard copy along with all the applicable documents must be submitted in IDAAR Cell.

Date of report submission: 21/02/24

Date of report submission: 14/02/24



(Dr. Sheenu Jain)
Centre Lead LCE



(Dr. Nikhil Raj)
Centre Co-lead LCE

Name and Signature of the Coordinator(s)

Notice email



Prayaas - Two-Day Staff Development Training Program / March 14-15, 2024 - Inbox - sheenu.jain@nmit.ac.in

Archive Move Delete Reply All

Prayaas - Two-Day Staff Development Training Program / March 14-15, 2024

Dr. Sheenu Jain <sheenu.jain@nmit.ac.in> Tuesday, 5 March 2024 at 11:43

To: Dean Office; Cc: chief-warden (Hextris); Dr. Nishi Raj; Mr. Vishnu Kumar Jibbotiya; Dr. Sheenu Jain

Dear Colleagues,

We are announcing a two-day staff development program called "Prayaas," scheduled for March 14-15, 2024, from 10:30 AM to 1:00 PM. The program aims to enhance your leadership skills, improve teamwork dynamics, and contribute effectively to the university's objectives and mission. We expect your full cooperation and participation in this training program.

We also request all Head of Departments, Deans and Other office bearers to encourage their team members to participate in the program.

Certificate of Completion will be given. Requesting you to fill out the registration form by March 10, 2024.

Program details:

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Prayaas
Two Days Staff Development Training Program
March 14-15, 2024
Time: 10:30 AM - 1:00 PM

"Experience Prayaas," a tailored two-day staff development journey for office teams. Dive into dynamic sessions and hands-on activities designed to boost leadership skills and foster stronger teamwork. Join us to unlock your full potential and make a lasting impact in your workplace."

Program Objectives

- Foster self-awareness and emotional intelligence by exploring personal strengths, weaknesses, and strategies for managing emotions effectively.
- Enhance communication skills with a focus on active listening and understanding the importance of effective communication in participants' roles.
- Develop decision-making and problem-solving abilities through practical exercises and discussions on decision-making techniques and problem-solving strategies.

Flyer

prayaas

Two - Day Staff Development Training Program on *Leadership & Team Building*

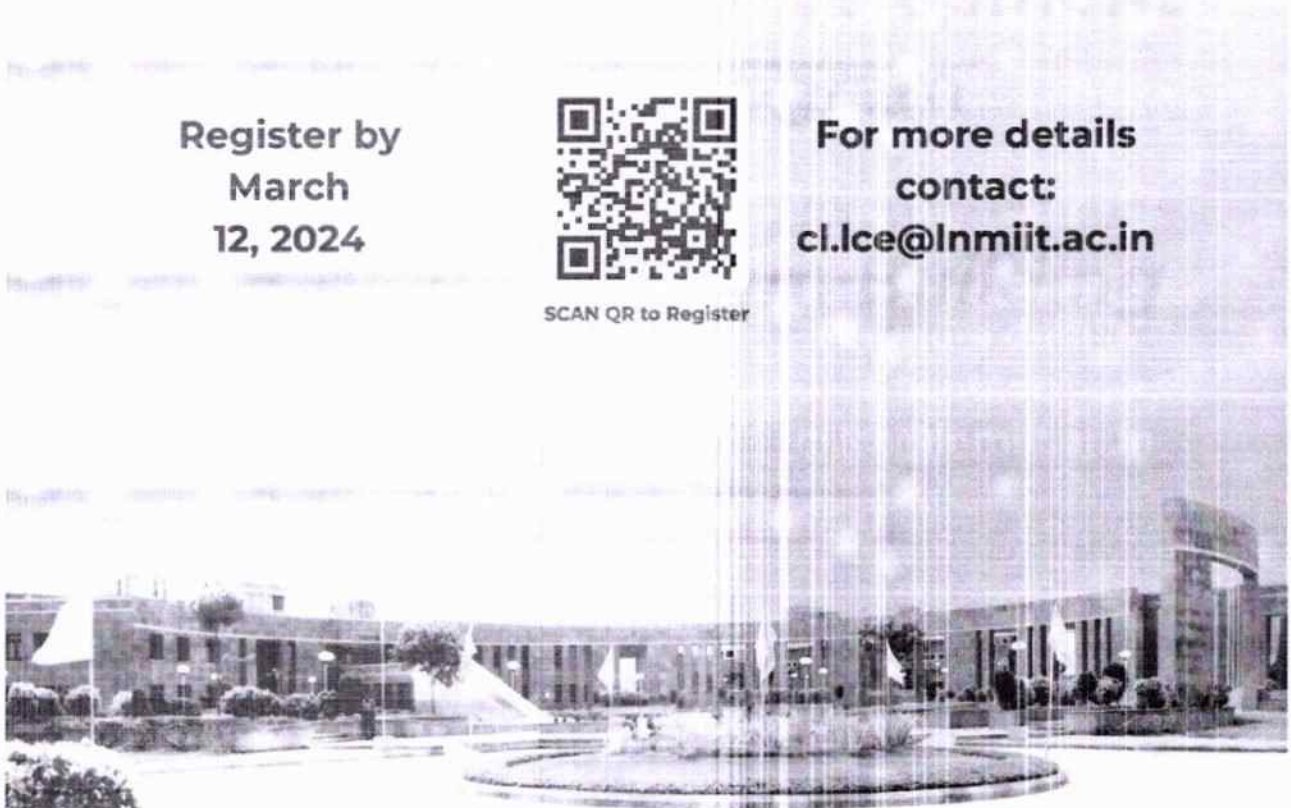
 March 14-15, 2024 |  10.30 AM – 01.00 PM |  LT 19, LNMIIT

Register by
March
12, 2024



SCAN QR to Register

For more details
contact:
cl.lce@lnmiit.ac.in



Two-Day Staff Development Program - Prayaas

Date - 14-15 March 2024

Attendance Sheet

S.No.	Full Name	Signature Day 1	Signature Day 2
1	Sakshi Sharma		
2	Namo Narayan Meena		
3	Mrs. pankesh sharma	Pankesh Sharma	Pankesh sharma
4	Madhu yadav	Madhu	Madhu
5	KAMLESH KUMAR MEENA		
6	Ghanshyam Sharma		
7	RAJEEV SAXENA		
8	Virendra Kumar Mudgal		
9	Rahul Sharma		
10	Parwez Ahmad		
11	MADHU SUDAN SHARMA		
12	Ram Kumar Singh		
13	Manoj Kumar Pancholi	Manoj Kumar	Manoj Kumar
14	Praveen Kumar Jha		
15	Laxmi Narayan Sharma		
16	AJAY NARESH		
17	Parminder Kaur		
18	PAVAN KUMAR SHARMA		
19	Kanta Sharma		
20	Prahlad Sharma		
21	Manju kanwar		
22	ABHISHEK SHARMA		
23	Ashish Sharma		
24	Lakshman Singh Dhaked		
25	KRISHN KANT CHAWLA		
26	Vinod Kumar		
27	Seurav Sharma		
28	SHIVANGEE SINGH		
29	Dharm Pal Yadav		
30	Suresh Kumar		
31	KAJOR MEENA		
32	SURESH CHAND DHANRA		
33	Sourabh SAMERTA		
34	SUNI Thomas		
35	Om Keshav Singh		
36	Krishn Kant Chawla		
37	Vishnu K Jee		

Certificate Copy

**Two - Day Staff Development Training Program
on Leadership & Team Building**

March 14-15, 2024

Certificate of Participation

This certificate is presented to

For his / her active participation in the **"Prayaas"**
Two - Day Staff Development Training Program
on Leadership & Team Building and for giving effort, ideas, and knowledge.

Nabyendu Das

Dr. Nabyendu Das
Faculty Coordinator

Sheenu

Dr. Sheenu Jain
Faculty Coordinator

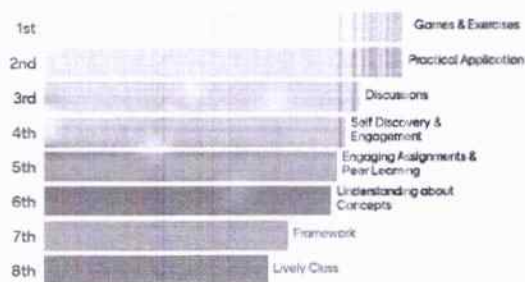
Nikhil

Dr. Nikhil Raj
Faculty Coordinator

Feedback

Mentimeter

What you liked most in the current Training Program?



How was your experience being part of the Prayaas Training Program?
95 responses



Photographs



