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[injala.com](http://injala.com)

**Strictly private and confidential**

**Internship cum Job Offer Letter**

**Date:** 09-01-2023

To,

**Bhavya Patel**

**Subject: Internship cum Job Offer letter**

Dear Bhavya,

**Congratulations!!**

Thank you for exploring career opportunities with Injala PLC. You have successfully completed our initial selection process and we are pleased to make you an offer.

With reference to your assessment and the subsequent interviews, we are pleased to offer you the position of **Intern** with Injala PLC.

We are confident that your skills and background will be an asset to our team and would like to offer you a stipend of **10,000 INR per month** during internship. This working relationship will commence on **23<sup>rd</sup> January 2023** or earlier. Your internship duration shall be 6 months from the date of commencement.

You will undergo rigorous training and multiple assignments shall be assigned to you by your lead/manager. You will also undergo periodic review during your internship. At the successful completion of the internship, you shall be converted to a full-time employee with a compensation of INR 5,00,000/- per annum.

The annual fixed pay includes the employer's contribution to Provident Fund, as applicable. In addition to your annual pay, you will be eligible for various internal benefits such as employee's referral bonus. The Company may, at any time and in its sole and absolute discretion, amend, suspend, vary, and modify any of the terms and conditions of the bonus guidelines.



Conviction by the Court of Law during the tenure of your service with us or any conviction, bad record in the past under your previous employer and/or giving false information at the time of your interview renders this offer null and void.

If you fail to accept the offer from Injala within 7 days, it will be considered that you are not interested in this opportunity and this offer will be automatically withdrawn.

Please sign and return to us a signed copy of this offer letter with a commitment of the exact date you are expected to join. **No work can be performed without signature and submission of the Offer Letter.**

**Bhavya**, we look forward to hearing from you regarding your decision to join our team. I believe you have a successful career ahead of you and look forward to your joining us. In the meantime, if you have any queries regarding this offer, please do not hesitate to contact **hrindia@injala.com**

We are looking forward to your contribution to the future of Injala.

Your sincerely,

**Sabia Barkat,**  
**HR Manager.**

*Sabia Barkat*

Authorized Signatory  
For Injala PLC.

Acknowledged and AGREED

Employee Signature

**Acknowledgment & Acceptance**

I have fully read and understood the above terms and conditions and hereby acknowledge my acceptance for the same.

<b>Injala Private Limited</b>			
<b>CTC Breakup &amp; Tax Computation</b>			
<b>Computation Statement</b>		<b>CTC</b>	<b>500,000</b>
		<b>AMOUNT</b>	
		<b>P.M</b>	<b>P.A</b>
<b>Salary Components</b>	Basic Salary	16,667	200,000
	<b>Allowances:</b>		
	LTA	1,389	16,667
	HRA	6,667	80,000
	Other Allowance	12,144	145,733
<b>A</b>	<b>TOTAL</b>	<b>36,867</b>	<b>442,400</b>
<b>Reimbursements</b>	<b>Flexible Benefits Plan (FBP)</b>		
	Telephone	3,000	36,000
<b>B</b>	<b>TOTAL</b>	<b>3,000</b>	<b>36,000</b>
PF	Employer Contribution	1,800	21,600
<b>C</b>	<b>TOTAL</b>	<b>1,800</b>	<b>21,600</b>
		<b>41,667</b>	<b>500,000</b>
	<b>Gross Salary</b>	<b>39,867</b>	<b>478,400</b>
Deductions	PF	1,800	21,600
	PT	200	2,400
	<b>Total</b>	<b>2,000</b>	<b>24,000</b>
<b>Net Take Home (Excluding Taxes)</b>		<b>37,867</b>	<b>454,400</b>

Your sincerely,  
**Sabia Barkat,**  
 HR Manager.

*Sabia Barkat*

Authorized Signatory  
 For Injala PLC.

Acknowledged and AGREED

*Trang A. Taked*

Employee Signature

**Acknowledgment & Acceptance**

I have fully read and understood the above terms and conditions and hereby acknowledge my acceptance for the same







# Bhavya Patel

Final Audit Report

2023-01-11

Created:	2023-01-10
By:	Sabia Barkat (sabia.barkat@injala.com)
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## "Bhavya Patel" History

-  Document created by Sabia Barkat (sabia.barkat@injala.com)  
2023-01-10 - 5:18:37 AM GMT
-  Document emailed to bhavyapatel342@gmail.com for signature  
2023-01-10 - 5:19:03 AM GMT
-  Email viewed by bhavyapatel342@gmail.com  
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-  Signer bhavyapatel342@gmail.com entered name at signing as Bhavya Patel  
2023-01-11 - 8:10:05 AM GMT
-  Document e-signed by Bhavya Patel (bhavyapatel342@gmail.com)  
Signature Date: 2023-01-11 - 8:10:07 AM GMT - Time Source: server
-  Agreement completed.  
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