

Event Report Format

S. No.	Particulars	Response																		
1	Name of the Event/ Activity	Club First robotic talk 22 Feb. 2023																		
2	Program Category (FDP/ EDP/ UHV-FDP/ Conference/ Workshop/ Webinar/ Seminar/ Invited Talk/ Distinguished Lecture/ Induction Program/ Orientation Program/ Hackathon/ GIAN Course/ Short-Term Course/ Training Session/ Cultural Program/ Competition/ Sports Event/ ISR Activity/ Charity Program/ Swachhta Program/ Healthcare Activity/ Others)	Invited talk																		
3	Theme of the Event (Technology/ Innovation/ Research Methodology/ IPR/ Start-up/ Entrepreneurship/ Skill Development/ Stress Management/ Motivation/ Gender Sensitization/ Women Empowerment/ Career Development/ Leadership/ Awareness/ Social Service/ Mentoring/ Road Show/ Exhibition/ Others)	Technology/Entrepreneurship/skill Development																		
4	Program Level (National/ International/Departmental/ Institutional/ District/ State)	Institutional																		
5	Program Category (Institute Lead Activity/ Student Lead Activity)	Student Lead Activity																		
6	Organized for? (Faculty/ Staff/ Students/ Industry Persons/ Open for All)	Students																		
7	Program Starting Date (dd/mm/yyyy)	22.02.2023																		
8	Program Ending Date (dd/mm/yyyy)	22.02.2023																		
9	Program Duration (in hours)	1 Hr																		
10	Event Organized by (Department/ Centre/ Club/ Society/ Group)	Department																		
11	Name and Contact details of Coordinator(s)	Dr. Mohit Makker Dr. Atul Mishra																		
12	Details of External Partner or Sponsoring Body/ Organization, if any?	Nil																		
13	Mode of Conduction (Online/ Offline/ Hybrid)	offline																		
14	Venue of the Event	LT-11																		
15	Details of Participants	<table border="1"> <tr> <td>No. of Internal Students</td> <td>22</td> </tr> <tr> <td>No. of Internal Faculty</td> <td>05</td> </tr> <tr> <td>No. of Internal Staff</td> <td>06</td> </tr> <tr> <td>No. of External Students</td> <td></td> </tr> <tr> <td>No. of External Faculty</td> <td></td> </tr> <tr> <td>No. of External Staff</td> <td></td> </tr> <tr> <td>No. of Industry Persons</td> <td></td> </tr> <tr> <td>No. of International Participants</td> <td></td> </tr> <tr> <td>Total Participants</td> <td></td> </tr> </table>	No. of Internal Students	22	No. of Internal Faculty	05	No. of Internal Staff	06	No. of External Students		No. of External Faculty		No. of External Staff		No. of Industry Persons		No. of International Participants		Total Participants	
No. of Internal Students	22																			
No. of Internal Faculty	05																			
No. of Internal Staff	06																			
No. of External Students																				
No. of External Faculty																				
No. of External Staff																				
No. of Industry Persons																				
No. of International Participants																				
Total Participants																				
16	Details of Invited Speakers/ Experts/ Industry Persons (Name, Designation, Organization Name)																			
17	Funding details	<table border="1"> <tr> <td>Expenses from the Institute</td> <td>Rs.6975/-</td> </tr> </table>	Expenses from the Institute	Rs.6975/-																
Expenses from the Institute	Rs.6975/-																			

		Fund	
		Grant received from Sponsoring or Partnering Body/ Organization	
		Grant received from Govt. Bodies	
		Total Expenditure	Rs.6975/-
18	Details of the Winners along with Prize details? in case of Competition/ Hackathon/ Debate/ Sports event	Nil	
19	Brief note about the event	Club First robotic talk 22 Feb. 2023	
20	Program Outcome? If any	No	

Important Notes:

1. Please capture some geo-tagged photographs along with simple photographs
2. Please provide signed list of participants along with soft copy in excel/ word format
3. Please provide copy of the Certificates, if issued to participants

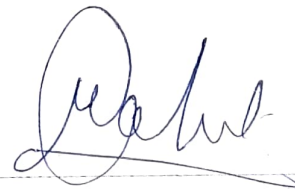
Soft copies of the report, photographs (both geo-tagged and simple), certificates issued to participants are to be mandatorily sent to events@lnmiit.ac.in

Signed hard copies of the same are also to be submitted to IDAAR Cell

Without submitting the above-mentioned things, Bills will not be processed by the Finance Department.

Date of report submission:

16/03/23



Atul Mishra

Name and Signature of the Coordinator(s)





