



**Subject: Completion of Semester-Long Internship**

**Date: August 1, 2023**

**Dear Maitri Gupta,**

I am pleased to extend my heartfelt congratulations to you on the successful completion of your **Semester-Long Internship** as a **Business Development Analyst** at **DeMons Pte. Ltd.** Your dedication, hard work, and contributions during your internship from **January 1<sup>st</sup>, 2023** to **June 30<sup>th</sup>, 2023** have been commendable.

Throughout your internship, you consistently demonstrated a high level of professionalism and enthusiasm for your work. Your key highlights of performance during your internship include:

1. **Conducting in-depth market research and analysis:** Your market research and analysis significantly contributed to our strategic planning efforts, providing valuable insights that influenced our decision-making.
2. **Effective collaboration with the business development team:** Your ability to collaborate and work seamlessly with the business development team helped us identify and pursue new growth opportunities, contributing to our overall success.
3. **Strong analytical and problem-solving skills:** Your analytical skills were evident when working on complex projects, and your ability to solve challenges efficiently was impressive.

Your ability to adapt to new challenges and your willingness to take initiative were particularly impressive. You quickly became an integral part of our team and made meaningful contributions to our business development efforts.

We want to express our sincere appreciation for your dedication and contributions to our organization. Your work has left a lasting impact, and we are confident that the skills and experiences gained during your internship will benefit you in your future endeavours.

We wish you continued success in your academic and professional pursuits. If you ever require references or further assistance in your career journey, please do not hesitate to reach out to us.

Once again, congratulations on your successful completion of the internship, Ms. Gupta. We are proud to have had you as a part of our team at DeMons Pte. Ltd.

Sincerely,

**Madhav Khandelwal**  
Founder and CEO

**Harshit Singhal**  
HR Manager