Letter of Offer

Date: January 20, 2023

To, Mr Utkarsh Agrawal LNMIIT, Jaipur

We are pleased to offer you the position of **Quality Engineer - I** at Kubetron Technologies Pvt Ltd. commencing on **June 19, 2023.** The place of posting will be **Delhi/ NCR**.

As indicated to you during the campus selection process, this offer is conditioned upon the following:

- On the successful completion of the Internship with us; the internship will start on January 24, 2023, at Delhi/NCR. During your internship period, you will be provided with a monthly stipend of Rs. 20,000.
- 2. Submission of documents on joining:
 - a. Pan Card copy
 - b. Adhar Card Copy
 - c. Educational documents: Marksheet or Pass Certificate
 - d. 1 passport-size photograph

On the successful completion of your internship with us, you will be appointed as a full-time employee and will be entitled to receive the full range of company benefits.

The Annual Cost to the Company then will be revised to **Rs. 5,50,000 (Five Lakhs and Fifty Thousand Only)** per annum. Salary breakup is provided in **Annexure A**. You are also eligible for a one-time payment of a **Retention Bonus** of **Rs 100,000 (One Lakh)** post-completion of 1 year of continuous service as a full time with the company.

This offer is made on the understanding that the information given by you in your application is correct, true, and complete. If it is found at any time that the information provided by you in the application is not correct/ not true or any information has been deliberately suppressed and/or your inability to join and take up the employment by June 19, 2023, this offer automatically stands withdrawn without any further notice to you.



Kindly return a signed copy of this Offer Letter. A letter of Appointment would be given to you upon the complete submission of your credentials. Should you have any questions regarding the above, please do not hesitate to connect with us.

For Kubetron Technologies Pvt Ltd.

Shrishty Jha

I acknowledge that I have read, and do hereby accept the terms and conditions contained in this.

Employee's Signature

<u>Annexure A</u>

Name	Utkarsh Agrawal IT - QE 19-Jun-2023	
Department		
Date of Joining		
Designation	Quality Engineer - I	
Fixed Salary Components	INR (PM)	INR (PA)
Basic Salary	22,017	264,200
HRA	11,008	132,100
*Telephone & Internet Reimbursement	1,500	18,000
*Wellness Allowance	1,667	20,000
Special Allowance	7,842	94,100
Gross Cost to Company	44,033	528,400
Retirals:	INR (PM)	INR (PA)
Employer's EPF (Provident Fund)	1,800	21,600
Total Retirals	1,800	21,600
Cost to Company		
(Gross CTC + Retirals)	45,833	550,000
**Retention Bonus		100,000
Total Cost to Company		650,000

Note:-

a. Your monthly EPF wage is considered as a maximum of Rs.15000/- for due remittance purpose.

b. Additional Benefits for full-time employee: Group Health Insurance of sum assured INR 700,000 for Self, Spouse, and 2 children.

- c. *These are the tax-saving components, please connect with the People Success department for more details.
- d. **Retention Bonus is payable post completing 1 year of continuous service. For more details, refer to the Bonus Policy.

For Kubetron Technologies Pvt Ltd

Shrishty Jha

Sr. HRBP

Employee's Signature: