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**U** 0141-4700659

India: A-2 7th floor, UDB Corporate Tower, J.L.N. Marg, Jaipur

#### STRICTLY CONFIDENTIAL

Date: 9-June-2023 Name: Tarun Sharma Location: Jaipur, Rajasthan

Country: India

Joining Code: NCH23/TA/LNMJ/0623/324 PPO Code: NCH23/TA/LNMJ/0324/324

Subject: Letter of Intent ("LOI")

Dear Tarun,

By way of this LOI Celebal Technologies Private Limited ("Company") is pleased to share with you the proposed offer terms.

Proposed Confirmation Date as FTE:	1 <sup>st</sup> March, 2024
Designation:	Associate
Place of Posting:	Jaipur, Rajasthan
Total Compensation:	INR 5,00,000/- (Rupees Five Lakh Only/-)

Please refer "Annexure A" for details of the remuneration and other allowances.

The formal employment letter will be issued on the Date of Joining as per Company's standard process. The Date of Joining and Training Date may vary as per the Date of Exams.

Your appointment to employment will be based on your performance during the internship and training period, *inter alia*.

The following are the key indicators to measure the performance:

- Attendance
- Behavior
- Attitude
- Job Knowledge
- Active Contributor in the Project
- Work Performance
- Learning and development
- Communication
- POC and R&D
- Certifications
- Team work

Showin

Best Regards,

Tejal Mangal Sr. Executive

**Human Resources** 

### Acceptance:

The above terms and conditions have been read and understood and the same are hereby accepted as the terms of my employment in the company. I understand that my employment is contingent upon my performance and completion of my graduation and subsequent communication of the same to the Company.



Name:

Date:

### **Annexure A**

Date of Offer: 1st March 2024

## **Term Sheet:**

Set forth below is the outline of the management compensation, terms and conditions by which the undersigned agree to abide.

The existence, nature, terms and conditions of this agreement are strictly confidential and shall not be disclosed in any manner or form, directly or indirectly inside or outside the company without the company's consent.

Date: 9-June-2023 Name: Tarun Sharma

Company: Celebal Technologies Private Limited

Position: Associate

# **Salary Structure:**

	Particulars	Annual CTC	Monthly CTC
A	CASH COMPONENTS		
	Basic + DA	2,18,808	18,234
	HRA	87,528	7,294
	Fixed/Total Allowances	65,916	5,493
	Bonus	43,764	3,647
	Total Cash Components	4,16,016	34,668
	Less: Deductions		
	Employee's Contribution to EPF Fund	21,600	1,800
	Total Deductions	21,600	1,800
	Net Pay	3,94,416	32,868
В	NON-CASH COMPONENTS		
	Company's contribution to EPF Fund	21,600	1,800
	Health & Accidental Benefit	2,392	199
	Performance Bonus (Variable, based on target achievement, to be paid Quarterly)	30,000	2,500
	Total Non-Cash Components	53,992	4,499
	Cost to Company	4,70,000	39,167

<sup>\*</sup>Performance Bonus will be shared based on the individual, team and organizational performance, subject to the sole discretion of management of the Company.

#### Notes:

Basic	Paid on Monthly basis and is subject to tax, as per applicable law.	
HRA	Provided to meet the cost of accommodation and is calculated at 40% of basic. It is paid on month	
	basis and is subject to tax.	
Other & Fixed	It is paid on monthly basis. This element has no linkage to any component of compensation and is	
Allowance	subject to tax.	
Medical	It is a benefit provided by the company. The coverage includes health and accidental insurance. The	
	coverage for accidental insurance is 10L and for health insurance is 4L.	
PF	As per the employee P.F. Act 1952, an employer is required to contribute minimum 12% of basic salary	
	to EPF and the equal amount will be deducted as employee contribution from employee's monthly	
	payroll.	
Performance	The objective of bonus is to incentivize employees to achieve specific pre-determined goals. The	
Bonus	performance evaluation will be done on quarterly basis. The first quarter bonus will be pro-rated basis	
	from Date of Joining. This is subject to management discretion and can be revised from time to time.	
	Payout of bonus is completely subjected to tax.	
Retention Bonus	Retention Bonus is not considered part of CTC at the time of appraisal.	
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Sincerely,

For Celebal Technologies:

Shlawin

Tejal Mangal

Sr. Executive

**Human Resources** 

<sup>\*</sup>You're eligible for one-time retention bonus of Rs.30,000 in addition to the Total CTC, post completion of 12 months as a Full-time Employee, subject to the terms and conditions including but not limited to your performance, feedback, code of conduct, attendance and parameters as per Company Policy.

<sup>\*</sup>The retention bonus must be returned to the company along with the service agreement breaching amount if you leave within 6 months of the transaction.