#### CIIE Initiatives

IIM Ahmedabad, New Campus, Vastrapur, Ahmedabad-380015 CIN - U73100GJ2008NPL054284



#### **INTERNSHIP LETTER**

5th March, 2023

Dear Harsh.

We appreciate your interest in interning with IIM Ahmedabad's Centre for Innovation Incubation and Entrepreneurship (CIIE.CO). Your contract will be from **6**<sup>th</sup> **March, 2023 to 5**<sup>th</sup> **September, 2023.** During this time you are expected to devote your whole time and attention to the Centre's affairs and refrain from directly or indirectly engaging in any other business. The contract binds you to not take up any other employment opportunity.

We wish to hire you as an intern on following terms and conditions:

## 1. Internship Tenure:

The term of internship is from **6**<sup>th</sup> **March, 2023 to 5**<sup>th</sup> **September, 2023.** The contract is extendible at the discretion of the management.

# 2. Designation & Responsibilities:

You have been designated **Intern** and in your role you would be expected to work closely with the **Catalyst** team of CIIE.CO.

However, your ability and expertise can be utilized in any other field / function in the best interest of the company and there upon you shall be re-designated accordingly.

# 3. Date of Commencement:

This contract is effective from **6**<sup>th</sup> **March, 2023** and this would be considered as effective date of commencement for all purposes.

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# 4. Compensation and fee revision:

You shall be entitled to a maximum reimbursement of INR 10,000/- (Rupees ten thousand only) per month for the duration of this internship which shall be subject to deduction as per statutory laws.

# 5. General Rules and Regulations:

You will be governed by various rules and regulations/ service conditions framed by the company from time to time.

# 6. Intellectual Property Right:

If during the period of your engagement/employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of CIIE Initiatives, the company shall be entitled to use, utilize and exploit such improvement and you shall assign all rights thereof to CIIE Initiatives for the purpose of seeking any patent rights or for any other purpose. CIIE Initiatives shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

## 7. Secrecy/Confidentiality:

You will not during the course of your engagement/employment with CIIE Initiatives or at any time thereafter divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your engagement/employment as to the business or affairs of CIIE Initiatives including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavor to prevent any other person from doing so.

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## 8. Personal Particulars:

You will keep us informed of any change in your address, contact details or any other relevant particulars.

Thanking you.

Warm regards,

For CIIE INITIATIVES,

**Bhakti Dhanak** 

J. S. Quarak

**AVP - Human Resources** 

**Harsh Chetankumar Patel** 

harshpatel 131729@gmail.com

+91 8154892692