



November 15, 2022

To
Garvit Tawri
LNMIIT, Jaipur

Sub: Offer of Internship 2022

Dear Mr. Garvit,

With reference to your application and subsequent interview, we are pleased to offer you Internship in Financial Markets at Futures First Info Services Pvt. Ltd.

You will be located at the Company's office in Gurgaon and the details of your internship are given below:

Duration – 4-6 months

Designation – Financial Market Intern

Stipend – INR 25,000/- per month

Internship Start Date – January 2023 (exact date of joining will be communicated later)

If you agree to the terms of the Internship Contract set out below, then kindly send back a signed copy of this letter within two days of receiving this offer letter.

We look forward to a mutually rewarding relationship.

Yours sincerely,

For

Futures First Info Services Pvt. Ltd.

A handwritten signature in black ink that reads 'Susmita Dutta'.

Susmita Dutta
VP-HR & Operations

Futures First Info Services Pvt. Ltd.

2B-1101, 11th Floor, Two Horizon Center, DLF-V, Golf Course Road, Sector-43, Gurugram-122002, Haryana, India

Tel.: +91124-4733500 • Fax: +91124 4733507 • Website: www.futuresfirst.com

Registered Office: 303, Mansarovar, 90 Nehru Place, New Delhi-110019,
Corporate Identity Number: U72900DL2004PTC131408

A Hertshen Group Company

Internship Contract

1. You will be undergoing Internship of 4-6 months. During your internship, you will be provided with on-going feedback on your performance as measured against the goals and expectations of your position and programme. Upon completion of your internship, you will undergo a performance evaluation process based on the Company's performance criteria for interns.
Top performing candidates will receive an Offer for a full-time role in Futures First. You will be awarded a certificate of participation upon successful completion of your internship.
2. You will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all the policies and procedures of the Company.
3. You will be paid a stipend of INR 25,000 (Rupees Twenty-Five thousand) per month.
4. You will be required to work Monday to Friday (inclusive) during your internship and your normal working hours shall be structured in accordance with the specific details of the work you are engaged in.
5. You are aware that during your internship, you will have access to and be entrusted with information in respect of the business of the Company and its dealings, transactions, and affairs, all which information is or may be confidential and/or proprietary.
6. All notes and memoranda (whether in physical or electronic media) of and trade secrets or Confidential Information concerning the business of the Company or and of its suppliers, agents, clients, distributors, or customers which shall be acquired, received, or made by you during your internship shall be the property of the Company and shall be surrendered by you at the end of your internship tenure.

Explanation: "Confidential Information" means the Company's secrets or confidential information and extends to all knowledge and information relating to the Company's business, organization, finances, processes, specifications and technology.

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7. The Company may at any time decide to terminate your Internship under this Agreement without notice and without payment in lieu of notice, on any ground whatsoever, including change in the Company's own plans and operations, or grounds of unsatisfactory performance, gross default or misconduct in connection with or affecting the business of the Company, or violation of the Company's policies, or absence without prior approval of your Manager, or in the event of a breach or non-observance by yourself of any of the stipulations contained in this Agreement which, in the Company's opinion, is materially detrimental to its interests.

8. You shall promptly whenever requested by the Company and in any event upon the termination of your Internship (however and whenever such termination occurs) deliver to the Company (or as otherwise directed by the Company) all keys and passes, computers, computer disks and software, correspondence, documents, books, papers, files, records and reports and other property or material belonging to or relating to the business of the Company or their clients (including Confidential Information) which may have come into your possession, custody or control in the course of or in consequence of your internship and you shall not be entitled to and shall not retain any copies thereof.

Acceptance:

Name:

Signature:

Date:

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